Responsible for Initiating Review of Policy	HODs
Committee to Review	SLT
Last Review Date	June 2013
Review Period	5 years
Approved by (Committee and Date)	SLT
Approved by Board of Governors	
Effective Date of Policy	June 2013
Next Review Date	June 2018
Related Policies	

Aims

The Learning Resource Centre plays a central role in providing a range of information sources in support of the curriculum and of pupils' personal and social development.

To facilitate learning and teaching by managing the information resources as an integral and effective part of the whole school curriculum.

To ensure that the resources are fully used and to promote their use

To provide training in handling sources of information for both staff and pupils and to be the focus of information/learning skills development through the school and an essential partner in the development of life-long learning (skills).

To act as liaison with outside agencies and information sources and encourage their use by pupils and staff

Objectives

Provide a comprehensive collection of resources in all subject areas and for personal and social development.

The selection and promotion of stock to be appropriate for the needs of all pupils and staff Adequate funding must be provided to maintain and develop the existing level of provision, to add newly published material and to be able to resource new curriculum objectives, as well as to respond to changes in the curriculum.

Develop information, study and learning skills both within the curriculum and for private study and enable the library resources to be fully exploited.

Encourage browsing and recreational reading.

To contribute to the development and implementation of the whole school ICT provision Liaise with outside agencies (e.g. Schools Library Service) and sources of information for the benefit of pupils and staff.

Acquire and disseminate information for staff on materials to support the curriculum Establish simple, effective operational routines for the day to day work of the Learning Resource Centre.

Organize individual and group access for pupils