

Person Specification

Art Technician – November 2015

Requirements	Essential	Desirable
Qualifications	Vocational or otherwise – in relevant areas of Art and Design	
Knowledge	<p>Familiarity with a variety of art materials and techniques</p> <p>Familiarity with image manipulation and DTP packages such as Adobe Creative Suite along with standard packages such as Microsoft Office</p> <p>Familiarity with traditional and contemporary artists</p> <p>An awareness of the statutory requirements of Health and Safety within arts environments</p>	<p>Able to use Photoshop</p> <p>Knowledge of ceramics</p> <p>Knowledge of digital photography</p>
Experience	<p>Some experience in an Art and design environment</p> <p>Some experience of managing arts environments or resources</p>	<p>School experience helpful but not essential</p>
Skills and Aptitudes required	<p>Excellent planning & organisation skills</p> <p>Good keyboard skills and confidence with technology, particularly editing and digital editing packages</p>	
Personal Qualities required	<p>Good team player with the ability to work in a small busy team</p> <p>Flexible & Adaptable with a “can-do” approach</p> <p>Excellent communication skills – both written and oral – ability to form good working relationships with staff and students</p>	<p>An interest in education and schools</p>