

2.3 NON-TEACHING STAFF LIST 2023/2024

Mr Graeme Miles

Director of Finance and Operations

ESTATE & SERVICES

Mr Richard Moses

Assistant Bursar, Estate & Services

ACCOUNTS

Mrs Kirsty Howson BA (Hons) FCCA

Miss Emma Bell

Mrs Katharine Wells

Mrs Sally Franklin

Assistant Bursar, Finance

Sales Ledger Administrator

Purchase Ledger Administrator

Payroll Administrator

CATERING

Mr Alan Pierce

Mrs Lynn Wood

Chef Manager

Catering & Events Assistant

DATA MANAGEMENT

Mr Richard Shepherd

Data Systems Manager

EXAMINATIONS

Mrs Gabby Mills

Examinations Officer

HOUSEKEEPING

Mrs Sarah Smart

Housekeeping Manager

IT

Mr Tim Osborne

Mr Kevin Pethick

Mr Alex Sioufi

Network Manager

Senior IT Technician

IT Technician

LRC

Ms Yve Akehurst

Head of LRC

MARKETING/ADMISSIONS

Mrs Jenna Fleming

Miss Rosie McEvoy

Miss Holly Adams

Miss Chloe Shilton

Head of Events & Offterm

UK & International Admissions Officer

Design and Communications Officer

Admissions Assistant

MEDICAL

Mrs Liz Hall
Mrs Liz Bingham

Nurse
School Counsellor

SECRETARIAL

Miss Anna Hooper
Mrs Deborah Gunn
Miss Beth Burrage
Ms Sarah Shread
Mrs Denise Russell
Mrs Carolyn Thornton

PA to the Head
PA to the Head of Prep School
Secretary/Receptionist
Administration Assistant
Secretary/Receptionist
Secretary/Receptionist

TRANSPORT

Mrs Sarah Smart

Transport Manager