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# 2.3 NON-TEACHING STAFF LIST 2022/2023

**Mr Graham Bond Bursar**

**ESTATE & SERVICES**

Mr Richard Moses Assistant Bursar, Estate & Services

**ACCOUNTS**

Mrs Kirsty Howson BA (Hons) FCCA Assistant Bursar, Finance

Miss Emma Bell Sales Ledger Administrator

Mrs Katharine Wells Purchase Ledger Administrator

Mrs Sally Franklin Payroll Administrator

**CATERING**

Mr Alan Pierce Chef Manager

Mrs Lynn Wood Catering & Events Assistant

**DATA MANAGEMENT**

Mr Richard Shepherd Data Systems Manager

**EXAMINATIONS**

Mrs Gabby Mills Examinations Officer

**HOUSEKEEPING**

Mrs Sarah Smart Housekeeping Manager

**HUMAN RESOURCES**

Mrs Gillian Coleman Chartered MCIPD HR Manager

**IT**

Mr Tim Osborne Network Manager

Mr Kevin Pethick Senior IT Technician

Mr Alex Sioufi IT Technician

**LRC**

Ms Yve Akehurst Head of LRC

**MARKETING/ADMISSIONS**

Mrs Jenna Fleming Head of Events & Offterm

Miss Rosie McEvoy UK & International Admissions Officer

Miss Holly Adams Design and Communications Officer

Miss Chloe Shilton Admissions Assistant

**MEDICAL**

Mrs Liz Hall Nurse

Mrs Liz Bingham School Counsellor

**SECRETARIAL**

Miss Anna Hooper PA to the Head

Mrs Deborah Gunn PA to the Head of Prep School

Miss Beth Burrage Secretary/Receptionist

Ms Sarah Shread Administration Assistant

Mrs Denise Russell Secretary/Receptionist

Mrs Carolyn Thornton Secretary/Receptionist

**TRANSPORT**

Mrs Sarah Smart Transport Manager