



BURGESS HILL

— GIRLS —

Tomorrow's Women

**PE TEACHER**  
**CANDIDATE PACK**





# WELCOME TO BURGESS HILL GIRLS

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Thank you for your interest in the role of PE Teacher at Burgess Hill Girls.

Our motto at Burgess Hill Girls is 'I am, I can, I should, I will'. It encapsulates the journey students take with us. Discovering who they are, what they are capable of, the importance of supporting others and developing the will to achieve their dreams. When you join Burgess Hill Girls you become part of a unique empowering community where there are no limits.

We love learning at Burgess Hill Girls and this passion extends far beyond the curriculum into all aspects of life. We believe in a complete education and successfully combine an excellent academic provision with a strong pastoral programme and an immense variety of enrichment activities while always focussing on the needs of the individual.

Sport is a vital pillar of the education we provide at Burgess Hill Girls and we have a rich history of local, regional and international success in a variety of sports. We are looking for a highly motivated, enthusiastic and well qualified teacher of PE to teach a broad and challenging curriculum to Years 7 to 13.

If this role excites you, and you believe that you have the necessary skills and experience, then we would be delighted to hear from you.



LARS FOX | HEAD

# OVERVIEW

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Burgess Hill Girls is an independent, day and boarding school for girls located in the centre of Burgess Hill, West Sussex.

The School was founded in 1906 by Beatrice Goode to provide a high-quality education for girls which was not widely available at the time. In 1928 the School moved from Church Road to its present location on Keymer Road in order to expand.

The School currently educates over 550 pupils, with boys and girls in the Nursery and girls only from Reception through to the Sixth Form.

The School's catchment area for day pupils extends across Sussex. It is well-connected by road (lying close to main roads such as the A23 to London and Brighton) and by train, just a few minutes' walk from the town's railway station with frequent direct services to Brighton, London and Gatwick Airport.

Living on-site there are approximately 50 boarders, typically full-term from across the globe.

Notable alumnae, called Bold Girls, include cricketer Caroline Atkins, actor Haydn Gwynne, presenter Holly Willoughby, neuroscientist Professor Francesca Happé and diversity champion, Funke Abimbola MBE.





# MISSION & AIMS

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## OUR MISSION

To develop Tomorrow's Women.

## OUR AIMS

Our mission is achieved by ten core aims. We will:

- Champion individual strengths and aspirations through our excellent academic provision, extensive co-curricular opportunities and forward-thinking initiatives such as our B-spoke and BOLD programmes.
- Endow pupils with confidence, self-belief and a determination to succeed.
- Embed a strong sense of moral responsibility through activities in the school and the local community.
- Develop meaningful and effective partnerships with local nurseries, and primary and secondary schools.
- Recruit and retain high-quality staff.
- Promote a positive balance between academic work, recreation and volunteering.
- Provide expert higher education and careers opportunities and advice.
- Deliver an outstanding Early Years education to ensure a solid foundation.
- Innovate in the development of our curriculum and facilities.
- Encourage a mutually supportive community that empowers girls to reach their full potential.

Pupils at Burgess Hill Girls will be equipped to lead a fulfilled and productive adult life in a rapidly changing world.

# CAMPUS

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Burgess Hill Girls is set within 14 acres of beautiful grounds within a conservation area close to Burgess Hill town centre in the heart of Mid Sussex.

The site comprises of open playing fields surrounded by natural woodland. The buildings date back to 1704 and are a mixture of Victorian and Edwardian villas complemented with sympathetic contemporary buildings.

The newest additions to the site are the Croft II Performance and Music Academy and Little Oaks, a modern building encompassing Nursery and Infant classrooms.

## OTHER BUILDINGS OF NOTE

- Webb House - Main teaching block for Senior School
- Pre-Prep and Prep School
- Music School
- Sixth Form Centre
- Art Department
- Science Centre
- Sport pitches and courts
- Fitness hub
- Dining hall
- Two boarding houses





# PE CURRICULUM

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PE is a thriving subject at Burgess Hill Girls and is extremely well supported by both staff and students. At present the department consists of three full time members of staff, six part-time members of staff with some external coaches. A PE lesson is 40 minutes long and at present is taught as follows:

## Lower School

Years 7 and 8: 4 lessons per week (two doubles)

## Upper School

Year 9: 4 lessons per week (two doubles)

Year 10: 3 lessons per week (one triple)

Year 11: 3 lessons per week (one triple)

## Sixth Form

Years 12 and 13: 3 lessons per week (one triple)

PE is also taught at GCSE and A Level, and we follow the AQA syllabus for both qualifications.

# ROLE SUMMARY

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We are looking for a part-time teacher of PE (c0.6) to join the team on a 1 year contract in September 2023 and assume the following responsibilities:

- Implement and deliver an appropriate, broad, balanced core curriculum within the PE Department from Year 7 to 13, with a small amount of Prep School teaching as required.
- Teach academic PE up to GCSE and/or A Level, preparing and updating subject materials
- Assess and report on student progress and achievement.
- Ensure a high quality learning experience for students
- Use a variety of delivery methods which will stimulate learning appropriate to pupil needs with good use of technology
- Make a major contribution to the PE co-curricular programme
- Contribute to the development of new schemes of work and departmental initiatives





# PERSON SPECIFICATION

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- Proactivity and a strong team player, showing a clear and infectious passion for sport, both 'for all' and to the 'elite' levels
- Expertise in the delivery of highly quality coaching of hockey and athletics.
- Knowledge and expertise to lead school teams to county and regional level
- Experience of the delivery of GCSE and A Level teaching (desirable)
- Flexible, adaptable, with good organisational skills and confident in the use of technology in teaching
- Use own interests and expertise to assist the department in continuing to stimulate a positive image of PE throughout the school.
- Early Career Teachers will be considered as well as experienced teachers.



# SALARY & BENEFITS

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We offer a competitive remuneration package. The eventual salary will be negotiable and will depend on experience.

## ADDITIONAL BENEFITS INCLUDE:

- Substantial pension contribution
- Significant discount on school fees
- Lunch
- Car parking
- Use of school facilities



# APPLY

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Candidates are required to submit an application form with supporting letter and details of two referees. One reference should be able to comment on the teaching skills of the candidate. References will be taken up prior to interview.

**The closing date for applications is 5.00pm on Friday 5th May 2023,** however applications will be reviewed on receipt and we reserve the right to appoint someone before the published closing date.

Short-listed candidates will be contacted by telephone and interviews will take place as soon as possible following application.

Candidates who have not heard from the School by the end of May should presume that we will not be taking their application further.

Candidates will be required to teach a short lesson on a topic to be decided, complete a relevant task and attend an interview. They will also meet with key staff and be offered a tour of the School.

All appointments are made in accordance with our equal opportunities policy and applicants should let us know of any special needs they may have.

***The School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.***

