



Job Title: Weekend Support Staff (Boarding House)

Position Type: Part-Time, non-residential, Weekend

Working pattern: Either 14 hours per week on a Saturday & Sunday 37 weeks per year, 7 hours per day
Or x1 Saturday 6 hours per day and x1 Sunday 8 hours per day 37 weeks per year

Job Description:

We are seeking a responsible, enthusiastic, and compassionate individual to join our team as a Weekend Support Staff member at our boarding house. The successful candidate will play a key role in providing a safe, supportive, and enriching environment for children and young people during weekends. The role includes assisting with the weekend activities of the boarding house, supervising and positively interacting with children, and accompanying them on various trips and activities.

Key Responsibilities:

- Safeguarding children within your care.
- Provide care and supervision of children and young people, ensuring their safety and well-being during the weekend.
- Assist with general housekeeping tasks, including maintaining cleanliness and organisation of communal spaces, ensuring the boarding house environment remains welcoming and functional.
- To drive a minibuss and accompany children on weekend trips, outings, and activities. Provide support during these trips, ensuring the children's safety and enjoyment.
- Run and facilitate in house activities for students
- Offer emotional support to children, being a positive and approachable role model, and providing guidance when necessary.
- Work closely with other boarding house staff to ensure smooth communication and continuity of care.
- Be prepared to handle emergencies or incidents appropriately and in accordance with school policies.
- Oversee mealtimes ensure they have a pleasant dining experience.
- Promote a positive atmosphere, ensuring children adhere to boarding house rules and policies, and foster a positive sense of community.

Qualifications:

- Experience working with children or young people (preferred).
- Ability to work well as part of a team and independently.
- Excellent communication and interpersonal skills.
- Enthusiastic, energetic, and capable of engaging children in activities.
- Ability to manage challenging behaviours and ensure a safe environment.
- Emergency First Aid certification (or willingness to complete training).
- A clean, enhanced DBS check (or willingness to undergo one).
- D1 License holder or equivalent or willingness to train to do this

Working Hours:

This is a part-time role requiring either 14 hours per week on a Saturday & Sunday 37 weeks per year, 7 hours per day

Or x1 Saturday only 6 hours per day and x1 Sunday only 8 hours per day 37 weeks per year

Weekend hours will typically be Saturday and Sunday, with flexibility required for trips and activities mainly covering either 10am – 4pm or Midday to 6pm (Saturdays) and 10am – 6pm (Sundays).

You may be required to provide emergency cover for a staff member who is unwell