



## 2.3 SUPPORT STAFF LIST 2024/2025

### ACCOUNTS

Mrs Karen Preston ACCA	Director of Finance and Operations
Mrs Kirsty Howson BA (Hons) FCCA	Assistant Bursar, Finance
Miss Emma Bell	Sales Ledger Administrator
Mrs Katharine Wells	Purchase Ledger Administrator
Mrs Sally Franklin	Payroll Administrator

### CATERING

Mr Alan Pierce	Chef Manager
Mrs Lynn Wood	Catering & Events Assistant

### DATA MANAGEMENT

Mr Richard Shepherd	Data Systems Manager
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### ESTATE & SERVICES

Mr Richard Moses	Assistant Bursar, Estate & Services
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### EXAMINATIONS

Mrs Samantha Benjamin (start date TBC)	Examinations Officer
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### HOUSEKEEPING

Mrs Sarah Smart	Housekeeping Manager
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### HUMAN RESOURCES

Mrs Kate Harte BA (Hons), MCIPD	Human Resources Manager
Mrs Donna Arnese BA (Hons)	Human Resources Co-ordinator/Administrator

### IT

Mr Tim Osborne	Network Manager
Mr Kevin Pethick	Senior IT Technician
Mr Alex Sioufi	IT Technician

### LRC

Ms Yve Akehurst	Head of LRC
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**MARKETING/ADMISSIONS**

Mrs Anne Pithie

Miss Mia Arditi

Miss Anna Dagwell

Miss Rosie McEvoy

Admissions Assistant

Mrs Natasha McGrory

Director of Marketing and Communications

Digital Marketing Officer

Digital Marketing Officer

UK & International Admissions Officer

Events Officer

**MEDICAL**

Mrs Liz Hall

Nurse

School Counsellor

**SECRETARIAL**

Miss Anna Hooper

Mrs Deborah Gunn

Mrs Sarah Shread

Mrs Denise Russell

Miss Lily Coulson

Mrs Carolyn Thornton

PA to the Head

PA to the Head of Prep School

Secretary/Receptionist/TA

Secretary/Receptionist

Secretary/Receptionist

Secretary/Receptionist

**TRANSPORT**

Mrs Sarah Smart

Transport Manager